



DEPARTMENT OF MATHEMATICS

Director of the Mathematics Center Position

Western New England University invites applications for the Director of the Mathematics Center position. The Math Center was established in 1988 and supports student success in freshman and sophomore level mathematics courses. The primary qualifications for this position are exceptional organizational skills and the ability to effectively administer the operations of a busy Math Center. However, excellence in teaching is also expected. The Math Center Director will be responsible for the hiring, training and supervising of all staff (including over 30 student tutors), effective management of payroll and the budget, math placement recommendations for incoming students, statistical analyses, regular communication with stakeholders around campus, and teaching three courses per year.

This fulltime position reports to the Dean of the College of Arts and Sciences. However, the successful applicant will work closely with the faculty and chair of the Department of Mathematics, which has 14 fulltime, professionally active faculty members who oversee degree programs leading to a B.S. in Mathematical Sciences, a B.A. in Mathematical Sciences (for elementary educators), a B.S. in Actuarial Science, and a M.A. in Mathematics for Teachers. Since all undergraduates must take at least two mathematics courses, the Department also provides numerous curricular offerings serving the Colleges of Arts and Sciences, Business, and Engineering.

Western New England University is a private, independent, coeducational institution founded in 1919. Located on an attractive 215-acre suburban campus in Springfield, Massachusetts, Western New England University serves 3,700 students, including 2,550 full-time undergraduate students. Undergraduate, graduate, and professional programs are offered through Colleges of Arts and Sciences, Business, Engineering, and Pharmacy, and School of Law.

Applicants must have at least a Master's Degree in Mathematics, Mathematics Education, or a related field, strong administrative skills, and a record of excellence in and a strong commitment to teaching. Previous experience in a similar position is a plus. To apply, send cover letter, resume and the names and telephone numbers of three references to Donna Martin, Employment Associate, Western New England University, 1215 Wilbraham Road, Springfield, MA 01119. Electronic submissions are encouraged and may be sent to hr@wne.edu.

Review of applications will begin immediately, and the position will remain open until filled. Terms and conditions of this appointment are dependent upon the candidate's qualifications and experience.

Western New England University is an Equal Opportunity Employer. We welcome candidates whose background may contribute to the further diversification of our community.